

BY ORDER OF THE COMMANDER



SHEPPARD AFB SUPPLEMENT 1
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Supply

STORAGE AND RELATED OPERATIONS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFMAN 23-110, Volume II, Part Two, Chapter 14, 1 January 2001, is supplemented as follows: This supplement applies to organizations supported by SAFB Base Supply. It does not apply to tenants or any geographically separated unit. Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, **Records Disposition Schedule** (will become AFMAN 33-322, Volume 4).

14.6.2. A 90 day file of these documents will be maintained for each stockroom. Documents will be filed in date processed sequence.

14.17.1. In the event hazardous material remains in the holding area overnight, notify the Base Fire Department of the type and quantity.

★14.17.3.1.1. The statement "3952 on File" will be typed or stamped on all ISUs, DORs, and MSIs.

★14.17.3.1.2. Personnel authorized to receipt for Issue Exception Code (IEX) 8, 9, and M items will be identified from AF Form 3952 data by using the Environmental Management Information System (EMIS).

★14.17.5. Follow same actions as on IEX 9.

14.41.3.3. Issue Exception Code (IEX) X will be used when radioactive items have been reviewed by the Bioenvironmental Engineering (BEE) and do not require an IEX 8, 9, or M.

JOE F. HARRISON, Colonel, USAF
Vice Commander